

MINUTES

STATEWIDE INDEPENDENT LIVING COUNCIL

EXECUTIVE COMMITTEE MEETING

June 1, 2011 1:00 PM – 3:00 PM

20 Nobert Street, Warren, RI 02885

Members Present: Kristen Connors, 2nd Vice Chair; Rick Costa, Secretary; Liz Graves, Chairperson; Anna Liebenow, Membership/Nominating Committee, NAC Co-Chair; Heidi Showstead, 1st Vice Chair; Mary Wambach, NAC Co-Chair.

Staff Present: Camille Pansa, Administrator; Lisel Rockwood, Assistant to the Administrator.

Interpreter: Dona Lombardi

1. Minutes of May 4: previously sent. A motion was made by Mary Wambach and seconded by Heidi Showstead to accept the minutes as written. Vote passed unanimously with one abstention: Barbara Rozul.

2. Review July 2011 calendar: The July scheduled meetings are as follows: Executive Committee – Wednesday, July 6th, 1:00 p.m. – 3:00 p.m.; Needs Assessment Committee – Monday, July 18th, 1:00 p.m. – 3:00 p.m.; Finance Committee – Wednesday, July 20th, 1:30 p.m. – 3:00 p.m. The GCD Public Forums will take place during the last week of July.

3. Agenda/CILs' Reports/Educational Presentation for June quarterly: Camille Pansa reviewed the agenda for the upcoming quarterly

meeting. Liz Graves stated that the person tentatively scheduled to present in June will not be available until the September meeting. It was suggested that Lorna Ricci (OSCIL) and Leo Canuel (PARI) be asked to present on the shortcomings of the current budget and its impact on consumers and services.

4. Final review of NAC survey: Anna Liebenow reported that the survey is nearly complete. A final review is in process and the survey will be ready to present at the June quarterly Council meeting. The survey materials consist of an introductory letter, glossary, flyer, and the survey questions. The Executive Committee received, reviewed, and endorsed the draft survey and its readiness to be forwarded to the full Council.

5. Response to accessibility inspection: A letter was received concerning the Accessibility Inspection Report for Open Meeting detailing areas in which the RISILC was in violation of the Open Meeting Laws and what needed to be done in order to be compliant. The SILC is required to have a minimum of two assistive listening devices and signage in the meeting area that these devices are available for use as well as proper signage for the accessible restroom. In addition, the accessible parking and pathways must be clearly marked with proper signage and the accessible parking places must be placed as close as possible to the accessible door. The Finance Committee approved the necessary funds to rectify the violations which including adding an automatic door opener onto the

front door of the office/meeting building.

6. ADA Celebration: Mary Wambach will again spearhead this event. She is hoping to have the event again at the Department of Administration (DOA). This year's theme will be employment. The proposed date is Friday, July 22, so that it will not interfere with the GCD Public Forums scheduled on the last week of July.

7. Membership and officer positions letters: Anna Liebenow stated that letters of intent to continue as a Council Board Member and interest in being an officer will be sent out to Council Members next month.

8. Teleconference: SILC Fiscal Guide to Federal Dollars: Camille Pansa and Rick Costa participated in the three part teleconference. Some items of review were of importance but most of the material was not new. Rick did record his section of the teleconference and it will be available in the SILC office for those interested as well as the PowerPoint of all sessions.

9. Chairperson's report: Liz Graves stated she went to the SRC breakfast meeting and that a copy of the State Plan for Vocational Rehabilitation Services Program and Supplement for the State Supported Employment Services Program is available in the SILC office for review.

10. Finance Committee Report: previously sent. Camille Pansa reported that Barbara Rozul and Madeline Colon will be meeting with the bookkeeper shortly to make some changes in the current reports. The current budget is on track for this fiscal year.

11. Needs Assessment Committee report: previously sent.

12. Membership/Nominating Committee report: Anna Liebenow reported that there are six new volunteers who have joined the Needs Assessment Committee. This year has been a great year for recruiting new members. A representative from the RI Disability Law Center is not required to be on the Council; however, the DSU and the SILC are required to actively consult with the Director of the CAP (Client Assistance Program) when writing the State Plan.

13. State Plan Committee report: no report.

14. Old Business/new business: Heidi Showstead reported that a grant is available to those who are stroke survivors or TBI. She will give the information to staff for distribution.

Rick Costa

Secretary